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Hello

Attached are various forms required by the Texas Department of Licensing and Regulation to register a project, review the plans, and inspect the completed project for compliance with the Texas Accessibility Standards (TAS).

A full copy of the standards may be obtained at www.tdlr.texas.gov/ab/abtas.htm

I have attached the following:

Project Registration Form - Please complete and return to me by USPS or email. The fee for project registration is \$175.00. If you would like to obtain a project number immediately you may do so at the TDLR website. (shown above) Just click on the first brown tab - Register / Search Projects, then choose AB Online Registration System, Login, Click Register New Project, enter estimated construction cost, click on the circle with "A RAS will be performing ...", enter my RAS number which is 00000061 and then continue to registration.

Application Form - This is from my office. The fee for the review and inspection is based upon construction cost.

Owner / Agent Form - This is used if the Owner is not going to participate in the project and wants someone else to handle the paperwork.

Proof of Submission Form - If the architect who seals the project is registered in Texas this form is required.

Please send the following sheets in .pdf form for the project review: Site plan, demo plan, architectural

Once I receive payment and the drawing files I proceed with the plan review. A review report will be sent to the Owner or Owner's Agent and the architect. I will answer any questions about the report if necessary.

The inspection should take place within 30 days of the project's completion. I will be sending the Owner a letter reminding them of the date. After the inspection I will be sending the Owner and architect a copy of the Inspection Report. The Owner then has 270 days to correct any violations and notify me that the violations have been corrected.

If you have any further questions about registration or the forms please contact me.

Thanks, I look forward to working with you.

Helen Peter